

## Supervision agreement on the completion of a cooperative doctorate

between the doctoral candidate and the supervisor of a doctorate at Wismar University of Applied Sciences. This agreement serves to ensure understanding and good communication between the doctoral candidate and the supervisor in order to guarantee a work process that serves the successful completion of the doctorate.

### 1. Persons participating at Wismar University of Applied Sciences

Name of the doctoral candidate \_\_\_\_\_

Name of supervisor \_\_\_\_\_

If applicable, name of mentor \_\_\_\_\_

### 2. Persons participating at the cooperating university entitled to award doctorates

Name of supervisor \_\_\_\_\_

### 3. Topic of the dissertation

(working title, if applicable)

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### 4. Time and work plan structured in terms of content or its further development

A period of three years is planned for the completion of the dissertation. A time and work plan is drawn up for this period, which sets interim goals and milestones. A discussion between the doctoral candidate and the supervisor shall take place annually in order to check whether the agreed time schedule has been realised or is feasible and, if necessary, to adjust it by mutual agreement.

### 5. Reporting obligations

The doctoral candidate will report regularly to the supervisor on his/her work results. As far as available, he/she will present \_\_\_\_\_ (weekly/monthly/...) the partial results in terms of content and document and discuss the further procedure.

### 6. Supervisory duties

The supervisor will regularly provide the doctoral candidate with professional advice during his/her dissertation and discuss the submitted work results. The professional advice and support are aimed at promoting and accompanying the early scientific independence of the doctoral candidate. In addition, the supervisor will support the doctoral candidate in entering his/her further career.

Note: The obligation to supervise until the completion of the doctorate is independent of the duration of the funding of the doctorate. In the event of a dissolution of the supervisory relationship for which the doctoral candidate or the supervisor is not responsible, the responsible faculty shall endeavour to find an alternative, professionally appropriate supervisory relationship.

## 7. Workplace

The doctoral candidate shall be provided with a workplace with the following equipment (PC/ Internet access/ telephone/ laboratory space, etc.) for the work on his/her dissertation:

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## 8. Participation in conferences

Der/die Doktorand\_in wird im Rahmen ihrer/seiner Dissertation an \_\_\_ (Anzahl) Fachtagungen \_\_\_\_\_ (pro Jahr/insgesamt) teilnehmen. Die Teilnahme an \_\_\_ (Anzahl) Kongressen ist gekoppelt an die Präsentation eines eigenen Beitrags (Poster/Vortrag), \_\_\_ Kongresse können ohne eigenen Beitrag besucht werden. Zur Finanzierung der Tagungsteilnahmen stehen pro Jahr \_\_\_\_\_ EUR zur Verfügung.

## 9. Peer-reviewed publication

The doctoral candidate will publish at least \_\_\_ (number) refereed publications on his/her dissertation topic in relevant journals within the framework of his/her dissertation. The supervisor will provide the doctoral candidate with professional and organisational support for planned publications. The costs of the publications are borne by the \_\_\_\_\_ (working group/institute/faculty).

## 10. Extracurricular qualifications

The doctoral candidate will spend \_\_\_ (number) hours of his/her working time on the development of extracurricular qualifications during the duration of his/her doctorate. Attendance of suitable courses or seminars will be agreed with the supervisor and - if possible - documented by obtaining a certificate. The supervisor will support the doctoral candidate in obtaining extracurricular qualifications and is willing to grant him/her the corresponding working time.

## 11. Involvement in teaching

The doctoral candidate will be involved in teaching for \_\_\_ (number) hours per week for the duration of his/her dissertation.

## 12. Principles of good scientific practice

The supervisor has informed the doctoral candidate about the principles of good scientific practice of the University of Wismar. Both agree to observe these rules and to act according to them.

Cf. <https://www.hs-wismar.de/en/research/from-the-research/ombuds-person/?mdrv=www.hs-wismar.de&cHash=e992c9b6230901523272a03325e094be>

## 13. Regulations in case of conflict

The supervisor and the doctoral candidate shall endeavour to address any conflicts arising during the dissertation and to resolve them amicably. Should this not be possible, both parties shall endeavour to involve an impartial third party who will mediate between the parties.

#### 14. Measures or regulations to reconcile family and academic activity

The compatibility of family and academic activity is particularly supported. Special support measures are agreed as required in accordance with university standards.

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place, date

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signature doctoral student

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place, date

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signature of supervisor